

F. No. P.12-1/NSS/PAC/2014  
Government of India  
Ministry of Skill Development, Entrepreneurship, Youth Affairs & Sports  
(Department of Youth Affairs)  
NSS, PROGRAMME ADVISER'S CELL  
12/11, Jamnagar House, New Delhi-110011

1<sup>st</sup> October, 2014

To  
As per list

**Subject : Inviting quotation for supply of Blazer for IGNSS Award, 2013-14 – reg.**

Sir,

I am directed to say that Ministry of Youth Affairs & Sports required ceremonial dress i.e. blazer which they will be required to wear while receiving Awards from the President of India on Indira Gandhi NSS Award, 2013-14 i.e. 19<sup>th</sup> November, 2014 on following terms & conditions :-

- (i) A demand draft/pay order of **Rs. 5,000/- (Rupees five thousand only)** as earnest money drawn on any nationalized bank in New Delhi in favour of **“Accounts Officer, PAO (Sports)”**. Name and address of the bidder should be written on the reverse side of the DD/Pay order.
- (ii) PAN Number and copy of the latest Income Tax/Service Tax Certificate.
- (iii) No denial will be accepted from the firm after the contract is awarded to the firm. In case of such denial, earnest money will be forfeited.
- (iv) Details of Fabric which will be used in Blazers may be attached with the quotation. Rates quoted should be inclusive of all costs and exclusive of taxes. Over writing and cutting in quotations will be rejected.
- (v) The complete work should be perfect to the requirement and satisfaction of the Ministry.
- (vi) The tenderers should have two years of experience of supplying of uniform in Ministries/Department of the Government.
- (vii) It will be the responsibility of the supplier to take the measurement of the participants and make the uniform accordingly. In case any awardee is not comfortable with measurement, the firm will change the uniform and provide another one with exact measurement to the Awardees.

**2. The bid should be submitted in two separate sealed cover/envelop in two parts as under :-**

- (a) **Technical bid** – Envelop should superscribed **“Technical bid for Blazer”** and it should contain all technical details i.e. EMD, latest I. Tax/S. Tax certificate, experience certificate, sample of fabric.
- (b) **Financial bid** – The second cover should contain the rates etc. as per Annexure – I and it should be superscribed **“Financial bid for Blazer ”**.

3. It is requested that quotation for supply of the above items may be sent to this office latest by 14<sup>th</sup> October, 2014 positively by 3.00 PM in the enclosed performa and the quotation will be opened on the same day at 4.00 PM in the presence of representatives of bidders who may wish to be present at that time.

4. Financial Bids of only those companies will be opened who are found eligible in Technical Bid. The contract can be terminated by this Ministry at any time without assigning any reason, if the work of the contractor is found unsatisfactory. In this respect, the decision of the Ministry shall be final and binding on the Contractors. The Ministry reserves the right to reject any quotation in whole or in part without assigning any reason.

5. TDS on payment wherever applicable will be deducted as per Income Tax Rule of Government of India. It should be indicated whether the rates quoted by firm are inclusive or exclusive of sales tax, vat etc.

Yours faithfully

s/d

**(Dr. G. K. Tuteja)**  
**Programme Adviser (NSS)**

Copy to :-

1. Technical Director (NIC) with the request to upload it on website of nss.nic.in and yas.nic.in and E. Publishing on Central Public Procurement Portal.

**Annexure - I**

| <b>S. No.</b> | <b>Particulars</b>  | <b>To be filed by the tendered</b> |
|---------------|---|------------------------------------|
| 1             | Name of the firm  |                                    |
| 2             | Address of the firm   |                                    |
| 3             | Name of the authorized signatory (in BLOCK LETTERS)                                   |                                    |
| 4             | Specimen Signature of the authorized signatory  |                                    |
| 5             | Tel. Number of the Office bearer  |                                    |
| 6             | Fax number of the firm  |                                    |
| 7             | PAN/TIN Number of the firm  |                                    |
| 8             | Whether the firm has at least 2 years of experience in the field of supply of uniform |                                    |
| 9             | Whether all the documents are signed authorized signatory of the firm                 | Yes/No                             |
| 10            | Whether the firm has submitted EMD (Yes/No). If yes, then DD Number and date          |                                    |
| 11            | Rate quoted (including of all cost and exclusive of taxes)                            |                                    |

Declaration :-

I/We hereby certify that the information furnished above is full and correct to the best of my/our knowledge. I/we understand that in case of any deviation in the above statement at any stage, the company will be blacklisted and will not have any dealing with the Ministry in future.

(Signature and Seal of authorized signatory)

Date : .....

